

NOTIFICATION PROCEDURES AND ROSTER

All CAP Activities Under the Administration of NER Headquarters

1. NER Supplement to CAPR 62-2 requires that all units maintain a mishap notification roster to specify the procedures to be followed when reporting a mishap and to identify those members to be notified.
2. Personnel assigned to the Northeast Region Headquarters or appointed as a project officer for a Region sponsored activity are responsible for the safety of all personnel and property at that activity. All NER Headquarters staff will maintain a familiarity with CAPR 62-1 and CAPR 62-2, as supplemented. In the event of a mishap that causes injury or damage to resources, any member that is present and able is required to *immediately notify the Region Commander*, or in his absence, a Vice Commander or the Director of Operations and the Region Director of Safety.

2. Contact: Region Commander, Col **Robert Diduch**, CAP, Cell Phone: (609) 731-5600

Vice Commander – South

Col David Mull, CAP

Home Phone: (856) 795-9637

Work Phone: (856) 338-3131

Cell Phone: (609) 923-8507

E-Mail: david.mull@verizon.net

Vice Commander – North

Col James Linker, CAP

Home Phone: (207) 622-3630

Home Fax: (207) 629-9142

Cell Phone: (207) 272-5052

E-Mail: james.linker@verizon.net

Region Director of Operations

Col Donald N. Prouty, CAP

Home Phone: (508) 362-4983

Cell Phone: (508) 878-0992

E-Mail: hdcap24@aol.com

Region Director of Safety

Lt Col E. Bruce Brown, CAP

Home Phone: (781) 274-8690

Work Phone: (781) 377-8286

Work Fax: (866) 287-7274

E-Mail: ebbrownjr@verizon.net

4. A mishap is defined as an unplanned or unsought event or series of events, that results in death, injury, occupational illness or damage to or loss of equipment or property.
5. Failure to comply with these notification procedures may result in disciplinary action against the offender.

OPR: SE

In accordance with CAPR 62-2, NER Supplement 1, 15 Nov 2005

Supersedes CAPR 62-2, NER Attachment 7-1, 1 January 2005

Distribution: In accordance with CAPR 5-4